Rentshield DIRECT

Please select Management Service:

- Tenant find only
- Rent collect only
- Fully Managed

Landlord Name:
Address:

Contact Number:

MISSING INFORMATION WILL RESULT IN DELAYS!

STUDENT/UNEMPLOYED AND GUARANTOR APPLICATION

1. CHECK TYPE

This section should be completed by the **LETTING AGENT in BLOCK CAPITALS**

CREDIT SEARCH	**FULL REFERENCE**
EXECUTIVE 6 (6 mths) Fully managed only	**EXECUTIVE 6+ (Nil Excess –6 mths) Fully managed only**
EXECUTIVE 12 (12 mths) Fully managed only	**EXECUTIVE 12+ (Nil Excess -12 mths) Fully managed only**

2. PROSPECTIVE LANDLORD & PROPERTY DETAILS

This section should be completed by the **LETTING AGENT in BLOCK CAPITALS**

POSTCODE | HOUSE NUMBER | FLAT NUMBER | HOUSE NAME

STREET | DISTRICT

TOWN | COUNTY

PROPERTY TYPE | WAS IT PURPOSE-BUILT: YES NO | No. OF BEDROOMS

PROSPECTIVE LANDLORDS DETAILS

NAME

ADDRESS

TELEPHONE | EMAIL

3. RENTAL DETAILS

This section should be completed by the **LETTING AGENT in BLOCK CAPITALS**

NUMBER OF TENANTS	RENT PER MONTH	START DATE	RENTAL TERM
	£		

4. TENANT DETAILS

This section should be completed by the **LETTING AGENT in BLOCK CAPITALS**

PLEASE STATE NAMES OF ANY TENANTS MOVING IN TO THIS PROPERTY AND THEIR SHARE OF THE RENT:

5. PERSONAL DETAILS

This section should be completed by the **TENANT in BLOCK CAPITALS**

Mr/Mrs/Miss/Ms

Surname

First Name

Middle Name

Date of Birth (DD/MM/YY)

Nationality

Sex Male ◯ Female ◯

Maiden/ Other name

Marital Status

Daytime tel

Evening tel

Mobile tel

Email

6. CURRENT ADDRESS

This section should be completed by the **TENANT in BLOCK CAPITALS**

PLEASE PROVIDE THREE YEARS WORTH OF RESIDENCY DETAILS (USE A SEPARATE SHEET IF NECESSARY)

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Status: Owner ◯ Rented ◯ With Parents ◯ Council Tenant ◯ Other

Is this a foreign address? Yes ◯ No ◯

Length of time at address

7. PREVIOUS ADDRESS

This section should be completed by the **TENANT in BLOCK CAPITALS**

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Status: Owner ◯ Rented ◯ With Parents ◯ Council Tenant ◯ Other

Is this a foreign address? Yes ◯ No ◯

Length of time at address

8. CURRENT OR PREVIOUS LANDLORD DETAILS

This section should be completed by the **TENANT in BLOCK CAPITALS**

Do you pay your rent through a letting or managing agent? No ◯ Yes ◯

Landlord/Letting agents name

This is the who you pay your rent to

Contact name

Postcode | House number | Flat number | House name

Street | District

Town | County

Phone (daytime) | Phone (mobile)

Email | Fax number

9. BANK/BUILDING SOCIETY DETAILS(current accounts only)

This section should be completed by the **TENANT in BLOCK CAPITALS**

Sortcode

Account in the name of | Account Number | How long with this branch?

Do you have a cheque guarantee card? Yes ◯ No ◯ Not known ◯

10. ADDITIONAL INFORMATION

This section should be completed by the **TENANT in BLOCK CAPITALS**

11. PERSONAL DETAILS CONTINUED.

This section should be completed by the **TENANT in BLOCK CAPITALS**

Have you ever been issued with a County Court Judgement? Yes ◯ No ◯

Are you aware of any adverse credit history? Yes ◯ No ◯

If you have answered Yes to either of these questions please give details below.

Are you a smoker? Yes ◯ No ◯

Do you have children? How Many? Ages?

Do you have any pets? (Please specify)

How do you propose to pay the rent? Benefit ◯ Salary ◯ Savings ◯ Other ◯

NEXT OF KIN (or person to be contacted in an emergency) **THIS MUST NOT BE A SPOUSE**

Title First Name Surname

Postcode House Number Flat Number House Name

Street Town

Phone (daytime) Phone (mobile)

Relationship to Tenant (parent/guardian/etc)

12. GUARANTOR'S PERSONAL DETAILS

This section should be completed by the **GUARANTOR in BLOCK CAPITALS**

Mr/Mrs/Miss/Ms

First Name

Middle Name(s)

Surname

Date of Birth (DD/MM/YY)

Sex

Male ◯ Female ◯

Marital Status

Maiden/other name

May we contact the guarantor by phone if necessary? No ◯ Yes ◯

Daytime tel

Evening tel

Mobile tel

Guarantor's Email

13. GUARANTOR'S CURRENT ADDRESS

This section should be completed by the **GUARANTOR in BLOCK CAPITALS**

ONLY UK ADDRESSES WILL BE CHECKED

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Is this a foreign address? Yes ◯ No ◯

14. GUARANTOR'S PREVIOUS ADDRESS

This section should be completed by the **GUARANTOR in BLOCK CAPITALS**

ENTER THIS INFORMATION ONLY IF YOU HAVE LIVED AT YOUR CURRENT ADDRESS FOR LESS THAN 3 YEARS

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Is this a foreign address? Yes ◯ No ◯

15. GUARANTOR'S FINANCIAL DETAILS

This section should be completed by the **GUARANTOR in BLOCK CAPITALS**

Employment Status

(Employed, Self Employed, Retired, Unemployed, Student)

Annual Income £

P.A ○ P.HR ○

Job Title

Payroll/Pension Reference Number

Start Date

Is Your Job Likely To Change In The Near Future? Yes ○ No ○

What Is The Nature Of Your Employment? Full ○ Temporary ○ Contract ○

Average Commission/Bonus

£ PER ANNUM

Average Overtime

£ PER ANNUM

Do You Have Any Further Sources Of Income? Yes ○ No ○

If so, how much? £ PER ANNUM

and where from?

16. GUARANTOR'S EMPLOYER DETAILS

This section should be completed by the **GUARANTOR in BLOCK CAPITALS**

Company/Accountants or Pension Providers Name

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Contact Name

Contact Job Title

Phone (Daytime)

Phone (Mobile)

Email

Fax Number

Additional Information

17. GUARANTOR'S BANK/BUILDING SOCIETY DETAILS

This section should be completed by the **GUARANTOR in BLOCK CAPITALS**

(CURRENT ACCOUNTS ONLY)

Sortcode

Bank/Building Society Name

Account in the name of

Account Number

How long with this branch?

Do you have a cheque guarantee card? Yes ◯ No ◯ Not Known ◯

18. ADDITIONAL INFORMATION (PLEASE USE A SEPARATE SHEET IF REQUIRED)

19. CONSENT

This section should be completed by the **TENANT AND GUARANTOR**

You should signify your consent for the check by ticking the boxes next to the text and signing the box below

☐ The information, which I have given in my Application Form, is true to the best of my knowledge. I consent to this information being verified by fair and lawful means, which I understand will involve contacting referees and licensed credit reference agencies. I understand the resulting verified information would be forwarded to the letting agency and / or to the landlord. The results may also be accessed again if I apply for a tenancy in the future.

I consent to Rentshield Direct searching information held by credit reference agency and agree that Rentshield Direct and the credit-referencing bureau will keep a record of that search and the results from that search. The results of that search may show how I conduct my payments including rental payments and this may also be disclosed to the agency and may affect future credit applications from me and/or from members of my household and from time-to-time such information may be used for debt tracing and fraud prevention.

I hereby expressly consent to my personal details, including all recorded details in this application form, and any forwarding address(es) at the determination of any tenancy being passed to the landlord and / or to the utility companies and / or to the local authority.

Otherwise all information will be treated as confidential.

☐ I consent to the information contained in my Application Form being used by Rentshield Direct and other members of Rentshield Direct to notify me of other products and services as appropriate.

☐ I agree that information supplied by me will be held in accordance with the Company's notification under the Data Protection Act 1998. That you may record sensitive data as defined in the Data Protection Act 1998 and I understand that I have the right to ask for a copy of the information held about me subject to the payment of an administration fee that will be notified to me upon application, though it will not exceed the amount set by statute. I have the right to request that the information on me be amended if it is found to be incorrect. I also consent to passing the results of any such search or assessment to my prospective landlord(s) for the purpose of assessing this application.

Applicant Signature	Print Name
	Date: (DD/MM/YYYY)

Guarantor Signature	Print Name
	Date: (DD/MM/YYYY)